

PARENT COMMUNICATION



For students receiving a documented plan, please follow the flowchart below regarding parent communication.

TERM 1 WEEKS 1-4

Teachers and EAs review transition documentation, previous plans and reports, and collect relevant data to inform the development of plans, including consideration of reasonable adjustments, learning goals, teaching strategies and social and emotional needs of the student.

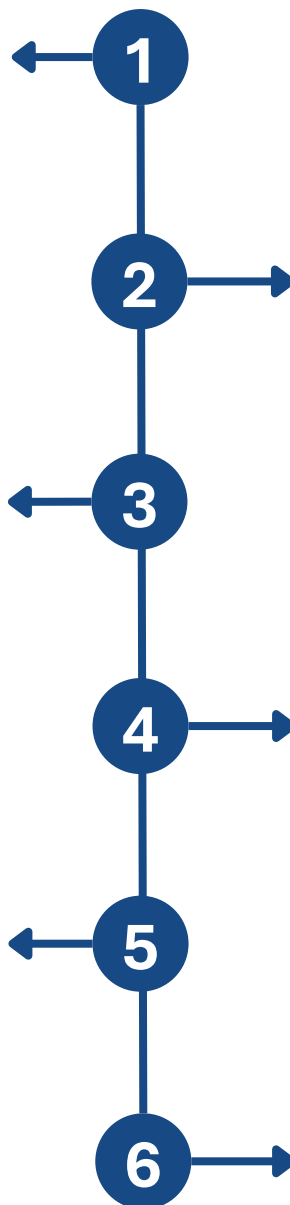
Staff will support and work on individual student goals while the documented plan is being created.

ONGOING

Every 5 weeks, staff review student progress against set goals, and modify the documented plan as needed. Staff to inform parents via phone call or meeting of progress and upload plan to Compass.

TERM 4 WEEK 6

Transition documentation is completed by class teacher, Education Assistant and parents.



TERM 1 WEEKS 5-6

Teachers present the plan to parents. Any changes needed are discussed and made at this time. The documented plan is to be signed, with a copy provided to parents and a copy uploaded to Compass.

TERM 2 WEEK 10

Special Education Needs Reports are published on Compass.

TERM 4 WEEK 10

Special Education Needs Reports are published on Compass.

Note: These timeframes are approximate and may be impacted by changes that occur to the usual running of the school (e.g. swimming lessons).

Please feel free to contact your child's teacher or a Deputy Principal if you have any concerns.